How to create an EthosCE account

• [https://ocpe.mcw.edu/](https://ocpe.mcw.edu/)
• Click “Create account” and complete the account information page.

• Log in to access your account.
Add Cell Phone to EthosCE

1. Click “My Account” in the upper right corner of the screen next to your name.
2. Click “Edit”
Add your cell phone number

1. Click the “Mobile” tab
2. Enter the phone number for the mobile phone you will use to claim credit.
3. Click “CONFIRM NUMBER”

You will receive a confirmation code via text message to the cell number you’ve entered.
Confirm your number

Enter the confirmation code and click [CONFIRM NUMBER]

Step 3

Enter confirmation code

Your mobile phone number is now recorded in EthosCE and you will be able to report your attendance via text message to 414-206-1776. Please note that you will be given a specific SMS code to text in at the conclusion of each RSS session that you attend.
Tips to make claiming CME credit easy

**Tips for successful texting**

1. Store the Ethos Attendance text number (414-206-1776) in your mobile phone contact list for easy access. Give this number a name that makes sense to you; for example: CME Attendance.
2. Be sure that your phone doesn’t autocorrect the SMS code. SMS codes are a group of random system generated letters and if the code is “corrected” by your phone it will not work.
3. You will receive a confirmation text upon successful completion of texting in the SMS code.
4. An incorrect or expired code will be indicated by a failure text.
5. Please note that all SMS codes expire 5 days after the date of each session so it is important to text in the code as soon as possible after each session.